



**CITY COUNCIL MINUTES ~ APPROVED
JUNE 9, 2011 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded on tape and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Rebecca Ruede called the meeting of the Dunes City Council to order at 7:00 pm.

2. ROLL CALL

Roll Call was taken by City Recorder Fred Hilden.

Present: Mayor Rebecca Ruede, Council President Jamie Mills, Councilor Richard Koehler, Councilor Troy Sathe, and Councilor Duke Wells.

Absent: Councilor Richard Anderson was absent and excused.

Also Present: City Recorder Fred Hilden and several citizens.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Koehler made a motion to amend the Agenda by moving item 10 (C) to New Business. Councilor Sathe seconded the motion. The motion passed by unanimous vote. Councilor Mills made a motion to approve the Agenda. Councilor Koehler seconded the motion. The motion passed by unanimous vote.

5. CONSENT AGENDA

City Recorder Fred Hilden explained that there was a correction made to the minutes where, on page 5, a reference to "Council President Rebecca Ruede" was corrected to read "Mayor Rebecca Ruede," and there was an amendment to the Bills of the Session as Councilor Sathe had requested a deposit be paid to Gary Baker for the work to be performed in preparing the Master Road Plan as it was included in the 2010-2011 Budget. City Recorder Fred Hilden further explained that these amendments were distributed to the Council via email on June 8, 2011.

Councilor Mills made a motion to pass the Consent Agenda as amended. Councilor Scarberry seconded the motion. The motion passed by unanimous vote.

6. ANNOUNCEMENTS / CORRESPONDENCE

Mayor Ruede announced that there have been cougar sightings in the Cloud Nine area and residents are urged to keep a close eye on children and pets.

The artist of the month is photographer Larry Bacon.

A proof of the proposed newsletter was distributed to the Council members for review. City Recorder Fred Hilden requested that any recommended changes be submitted to him no later than the end of the day on Monday, June 13th.

7. CITIZEN INPUT – NONE

8. COMMITTEE/COMMISSION REPORTS

Mayor's Report – Mayor Ruede reported on the committee meetings she attended and urged citizens to volunteer for the open positions. She reported on the two Lane Area Committee on Transportation (Lane ACT) meetings she attended. Mayor Ruede expressed her opinion that it is important to keep Dunes City's presence in front of the decision-makers of Lane County and the State or other organizations that may impact the City in the future. Mayor Ruede asked for a motion from the Council to authorize the payment of the annual dues of \$87 to join the Oregon Mayors Association. Councilor Koehler asked what the inevitable results of joining the organization would be, to which the Mayor replied communication and the ability to discuss common issues with other mayors and attendees.

Councilor Wells made a motion that Dunes City join the Oregon Mayors Association. Councilor Sathe seconded the motion. After discussion, the motion passed by unanimous vote.

Communication & Education Committee Report – Mayor Ruede reported that there was a joint meeting of the Communication & Education Committee and the Parks and Recreation Committee, however, since there was no quorum to conduct business, they only discussed general topics of mutual interest. Councilor Koehler urged that committee leaders be sure they provide adequate notice to their members to attend the meetings, so every effort can be made to avoid this situation.

Community Center Report – Councilor Wells stated he had nothing to report.

Conservation Committee Report – City Recorder Fred Hilden read the Conservation Committee report into the record.

Ordinance Review Committee – Councilor Mills read the Ordinance Review Committee report into the record. Councilor Sathe asked how long does the Ordinance Review Committee plan on holding off on the Title 1. review. Councilor Mills explained not long, probably a month or just until some of the other issues like septic and fees are finalized. She pointed out that the committee is meeting twice a month.

Councilor Koehler asked if a review of the need for a deposit on a complaint was ever done. Councilor Mills reported that the committee did not feel it was in their jurisdiction to make a decision whether or not there should be a deposit charged; they felt that was a decision for the City Council. Councilor Koehler stated sending the ordinance to the attorney before it comes to the Council seems to be double charging, since the Council may make changes and then send it back to the attorney for review. He asked where this process came from. Councilor Mills said she didn't know which way was the best because sometimes an ordinance or resolution comes to the Council and they send it to the attorney for review and it seems to take a lot longer. Councilor Mills said at least this way the attorney can keep us from doing something that might get the City in trouble.

Councilor Koehler asked if the Water Quality Committee was given an opportunity to review the proposed septic ordinance. Councilor Mills reported that they had.

Parks and Recreation Committee Report – Councilor Koehler read the Parks and Recreation Committee report into the record.

Councilor Koehler made a motion to instruct the City Recorder to contact Lane County to have Dunes City's Bird, Petersdorf and Overlook parks legitimized and identified on Lane County maps. Councilor Wells seconded the motion. After discussion, the motion passed by unanimous vote.

Councilor Koehler made a motion to have the City Recorder contact Commissioner Bozievich about cleaning up properties south of the Siuslaw Bridge. Councilor Sathe seconded the motion for purposes of discussion. After discussion, the motion failed by a vote of 1 aye (Koehler) and 4 nays.

Revenue Committee Report – Councilor Scarberry read the Revenue Committee report into the record. Mayor Ruede noted on the record that the Revenue Committee voted to recommend the Council keep the water compliance fees at \$150.

Road Commission Report – Councilor Sathe read the Road Commission report into the record.

Site Review Committee Report – Councilor Wells reported that the Site Review Committee did not meet as there was no business to be conducted.

Water Quality Committee Report – Councilor Mills read the Water Quality Committee report into the record. She also reported that the Water Quality Committee reviewed the proposed septic ordinance and committee member Milton Farrand submitted a language change suggestion that will be considered by the Ordinance Review Committee at their next meeting. She also asked if anyone on the Council objected to her sending Commissioner Bozievich a follow-up letter regarding the items discussed on the tour in April. Discussion followed. The consensus was that Councilor Mills could send the letter after it was reviewed by the City Recorder and the Mayor first.

Councilor Koehler reported on the blue-green algae bloom on Woahink Lake and described what the Water Quality Committee had done in the past. Councilor Mills thanked the Siuslaw Watershed Council for having the testing available and done so quickly to determine that there were no Dunes City

toxins. She also stated that a press release has been issued. It was not a dangerous algal bloom as far as we can tell from the testing that was done.

Planning Commission Report. City Recorder Fred Hilden read the Planning Commission report into the record.

Emergency Coordinator Report – City Recorder Fred Hilden stated there was no Emergency Coordinator report this month.

City Recorder Report – City Recorder Fred Hilden read the City Recorder report into the record. Councilor Koehler asked how there could be inspections in Dunes City without any reported receipts of funds associated with those inspections. City Recorder Fred Hilden reported that because the owner is out of town frequently, Wally's pre-pays for the septic reports in blocks of ten and as the reports come in, the City charges against those prepaid credits. Councilor Koehler asked about a rough estimate as to the monthly compliance numbers. City Recorder Fred Hilden reported that he was not able to provide an estimate this evening.

Councilor Mills inquired as to the claim in the City Recorder's report that the Budget Committee adopted a 17% decrease in personal services when current expenditures are at about \$114,000 to the end of May and even if you add another \$10,000 to cover June's payroll, you get \$124,000 total for 2010-2011. The Budget Committee adopted \$120,000, so that \$4,000 less isn't a 17% reduction. City Recorder Fred Hilden explained that there were a couple of months in 2010-2011 when the City tried to get by with the Administrative Assistant doing the Road Secretary's job as well. The 17% may be a little high, but if you take the current rate and multiply it by 12 months, the difference is pretty close to 17%.

9. PUBLIC HEARING

Resolution Series 2011, No. 4 (06/09/2011) – A Resolution Adopting the Dunes City Fiscal Year 2011-2012 Budget

Mayor Ruede announced the public hearing and that all notice requirements have been met. She then invited City Recorder Fred Hilden to make a statement.

City Recorder Fred Hilden reported that the notice published in the *Siuslaw News* contained incorrect information. He stated that according to the Oregon Department of Revenue, this constitutes a clerical error and can be corrected by the reading of the letter into the record at the public hearing on consideration of the budget. City Recorder Fred Hilden read the entirety of the letter into the record. He clarified that this was a clerical error from the transmission of the data from the Budget Committee meeting to the newspaper and is not the fault of the newspaper.

Mayor Ruede explained to the Councilors that all of the information in the packet is correct. Mayor Ruede opened the budget hearing at 8:02 p.m. and asked for public input.

Paul Floto, Dunes City resident. Mr. Floto congratulated the Budget Committee for their work and expressed his opinion that, for the most part, it appears to be a realistic budget. He expressed minor concern regarding a few of the figures such as \$5,000 in fines and abatements, \$8,500 income on septic fees, \$2,000 income on septic license fees, and \$6,000 on business license fees. Mr. Floto
Dunes City

stated he wasn't sure they were realistic numbers and he does not support using the septic fees to balance the General Fund.

There being no further public comments, Mayor Ruede closed the public hearing at 8:06 pm.

Councilor Mills made a motion to approve Resolution Series 2011, No. 4 dated June 9, 2011, a Resolution Adopting the 2011-2012 Fiscal Year Budget. Councilor Sathe seconded the motion.

Councilor Mills explained that the existing septic ordinance requires all residents to comply by March 12, of 2012, and the \$8,500 number came from multiplying the estimated number of properties that have not complied by \$50 Dunes City inspection fee. The \$5,000 was an estimate of what the City may need in order to abate those individuals who do not comply by the deadline.

Mayor Ruede requested a roll call vote. The motion passed by unanimous vote.

Buckskin Bob Road Vacation Petition –

Mayor Ruede announced the purpose of the public hearing and inquired as to whether all of the Councilors had an opportunity to review the materials in the packet. All Councilors stated that they had the opportunity.

City Recorder Fred Hilden stated that this hearing has been properly noticed according to law.

Mayor Ruede opened the public hearing at 8:10 pm and asked for public input in support of the vacation petition. Mr. Bassett explained that he and Mr. Davis had already made their presentation twice and inquired as to whether they needed to do it again. Mayor Ruede asked the Councilors if they felt it was necessary for the applicants to present the report. Councilor Sathe indicated he would read the report from the Road Commission after the public comment period.

Mayor Ruede invited public input in opposition to the vacation petition.

George Burke, Dunes City resident. Mr. Burke stated he opposes vacating any street or access in the City. He explained that in the past when vacations have been approved, it has been disastrous, leaving dead-end roads in several locations. He does not think it is wise to give up any access to the lake.

Mary Jo Leach, Dunes City resident. Mrs. Leach stated she opposes giving away any public land. There is little of it and there is a reason the Comprehensive Plan protects it. Also, she has specific concerns with regard to the proposal. The triangular lot has a rectangular house and they are already using a portion of the City's right-of-way. Maybe it makes sense on that one, but we don't know what is going to happen in the future. "What if the dam is taken out?" She went on to explain that it disturbs her that the other triangle shaped piece of land proposed for vacation is for a well. Mrs. Leach said she doesn't believe that even with this triangle piece that Lane County would approve a well because its just not big enough for a well set-back, septic system, and replacement field.

No further public comment was made. Mayor Ruede asked the Councilors if they had questions or input. Councilor Sathe explained the Road Commission's activities, investigation and findings, stating that if the City were to approve the vacation of the small triangular piece, it would not affect the City's roadway and in fact would be a benefit because the property owner would remove a tree from the right-of-way. The larger triangular piece, however, doesn't make sense to approve because, basically, we would be giving them the property so they could have a well there, but would block access to the lake so we couldn't construct something there later if we wanted to. Also, it directly affects the electric company and blocks them from coming in and working on the power pole. The Road Commission recommends that triangle 2 (the small triangular piece) be vacated and that the applicants pay for all costs that is incurred by the City and remove all the trees that are now in the City right-of-way as part of the vacation. The Road Commission recommends denial of the request to vacate triangle 1 (the larger triangular piece). Mayor Ruede asked Councilor Sathe if he had any idea of the costs for removal of the trees. Councilor Sathe estimated \$1,500 for the trees and asked the City Recorder to discuss other costs.

City Recorder Fred Hilden explained that the city attorney, at least preliminarily, has determined that since the City doesn't have an adopted fee for a citizen generated request for vacation, the City can only charge for the costs of publication for the public hearing. Other costs to be borne by the applicants, as well as potential income that may result from the sale of the lumber, were discussed. Also discussed was the process for the Council to act on the vacation, the total acreage involved, payment of the value of the land, and whether conditions of approval could include recovering all costs incurred by the City associated with the vacation application.

City Recorder Fred Hilden also cautioned that if the Council decides to approve the vacation of one piece of land and not the other, it may be construed as discriminatory behavior. Discussion followed.

Councilor Mills stated her opinion that there appear to be a lot of questions remaining unanswered and she would like to see the public hearing continued at a different date. Councilor Sathe asked the applicants if they would be willing to withdraw their joint application and resubmit them separately. Councilor Wells concurred with that idea.

Councilor Mills made a motion to continue this public hearing at the next regular City Council meeting. Councilor Sathe seconded the motion. The motion passed by unanimous vote.

Mayor Ruede called for a five minute recess.

10. UNFINISHED/OLD BUSINESS

Letter from Mike Coccio regarding Greengate Road Gap –

Councilor Wells reported on the progress of the investigation into the issue. He further reported that one member of the committee had voluntarily resigned because his participation may have given the appearance of conflict of interest and he didn't want to adversely affect the credibility of the Committee.

Resolution Series 2011, No. 5 (06/09/2011) - Water Rights Compliance Administrative Fee – City Recorder Fred Hilden pointed out a typographical error in the date at the bottom of the page. It should read 2011, not 2010. He read the entirety of the resolution into the record.

Councilor Sathe made a motion to adopt Resolution Series 2011, No. 5 dated June 9, 2011.

Mayor Ruede asked for public comment.

Mary Jo Leach, Dunes City resident. Mrs. Leach detailed a meeting she had with the State Water Master and expressed her concern that there are so many people illegally taking water from Woahink Lake without a permit. She explained that the Water Master was ready to pursue the violators, but was waiting for Dunes City to give the okay. Mrs. Leach asserted that it is unfair for a small group of people to cover all the costs. Also, she thinks it is unfair that the community systems pay the same amount as an individual because they use so much more water. City Recorder Fred Hilden explained that the permits are not based on amount of water used, but how many takeouts they have. The community systems have the same number of takeouts as an individual would have, unless individuals also have irrigation lines. Mrs. Leach also stated her understanding that there are an estimated 30 people who are refusing to pay. In her opinion, the City should pursue those individuals. There has to be some parity at some point.

Suzie Navetta, Dunes City resident. Mrs. Navetta pointed out that many residents have three lines coming from the lake - they have the water line, the irrigation line, and a heat pump line. When she was on the Council and started the water program years ago, the City charged for each of the three separate lines. If the community water system has three separate lines, they should pay for all three lines. She also states that with regard to the perfection of water rights, once the water right is perfected, all building ceases.

Councilor Sathe stated that as of this year, we are at a \$4,663.11 profit this year. This water right is not supposed to make a profit; it is only supposed to cover expenses. We already have a \$41,000 surplus. There is no reason to charge more than it takes to run the program. Further discussion followed.

Councilor Sathe restated his prior motion to adopt Resolution Series 2011, No. 5, dated June 9, 2011. Councilor Wells seconded the motion. The motion passed by unanimous vote.

Councilor Mills stated the problems raised by the citizens in the discussion on the water compliance fee need to be addressed and she doesn't want to see them forgotten. Councilor Mills suggested that it be placed on future agendas. Councilor Sathe asked Councilor Koehler if he had met with the City Recorder regarding the research on who is not in compliance and who is using water from Woahink Lake illegally. Councilor Koehler said he had conferred with the City Recorder and it is all still up in the air. Collaboration with the Water Resources Department and Dunes City may elicit more state power for enforcing or at least rectifying some of these blatant problems. Councilor Koehler suggested a meeting in the Water Quality Committee to talk with the Water Master on how we go about achieving equality. Mayor Ruede announced that the issue would be placed on the next Council Agenda.

11. NEW BUSINESS

Comprehensive Plan & Buildable Lands Inventory Contradiction –

Mayor Ruede invited Planning Chairman Lee Riechel to explain the issue. Planning Chairman Lee Riechel explained that the 1997 Comprehensive Plan included the Buildable Lands Inventory. In 2005 there was an update to the Buildable Lands Inventory which says the City is 83 acres short of the Buildable Lands. That is enough of a conflict that the City cannot consider any City boundary expansions until it is corrected. As a consequence, the Planning Commission recommends the language change contained in the Council packets.

Councilor Koehler stated that ORS 197.296 says we don't need a Buildable Lands Inventory unless the population is over 25,000 or the neighboring properties are 25,000, so why does the City need a Buildable Lands Inventory when the City has so many vacant properties and undeveloped lots already.

Planning Chairman Lee Riechel replied that this is not what is being asked right now. That question is for another committee to consider at a later date. All the Planning Commission is seeking now is for the Council to correct the conflict in the Comprehensive Plan.

Councilor Sathe made a motion to give the Planning Commission the go ahead to find out how to get more buildable lands.

Planning Chairman Lee Riechel explained that is not what the Planning Commission is asking for. What is being asked for is for the Council to direct staff to prepare an ordinance to change the Comprehensive Plan to correct the conflict. That's all we are asking for.

Councilor Sathe amended his motion to ask the staff to write an ordinance to make the Comprehensive Plan legal by State statute. Councilor Mills seconded the motion for purposes of discussion.

Councilor Mills pointed out that it can't be an ordinance because State law says the Comprehensive Plan is a guideline, not law and ordinances are law, so she would like to know: "How is it done?" "By Resolution?" She stated she supports a motion to direct staff to look into how it is done by making a phone call to Oregon Department of Land Conservation and Development, but it should be a thirty minute idea.

Mayor Ruede asked City Recorder Fred Hilden to restate the motion.

Councilor Koehler expressed his concern with opening up the Comprehensive Plan and that there needs to be public input on any change to the Comprehensive Plan.

Mayor Ruede stated her opinion that whatever process is necessary will be followed accurately and that we shouldn't be afraid to open the Comprehensive Plan.

Councilor Wells stated he felt the Council was missing the point that the Planning Commission was making, and that is, they need the correction done now. Councilor Wells believes we should just vote on the recommendation of the Planning Commission.

Mayor Ruede explained there were certain steps that need to be followed. Again, Mayor Ruede asked that the motion be restated.

City Recorder Fred Hilden also recommended that the motion and second be withdrawn and a new motion be made. Further discussion followed.

Councilor Sathe withdrew his motion. Councilor Mills withdrew her second. Councilor Sathe made a motion to direct staff to investigate the Comprehensive Plan and see how they can make it legal with the Buildable Lands Inventory. The motion died for lack of a second.

Planning Commission Vice-Chairman George Burke was recognized to speak. Mr. Burke explained that the City hasn't done anything to change its Buildable Lands Inventory or expand its Urban Growth Boundary. What the City has done is send a request for an expansion of the Urban Growth Boundary to the Planning Commission for consideration. The Planning Commission cannot act on that request until this conflict is resolved and the City Council makes some kind of decision on what to do about expanding the Urban Growth Boundary. In 2005 the City recognized that it was 83 acres short and now they are going to have to live up to that decision and expand the Urban Growth Boundary to make up for the deficit just like Eugene and Springfield have done. The first thing the City Council has to do is make the document legal like the Planning Commission has recommended, and then decide if the Urban Growth Boundary is going to be expanded and it has to be done in a specific manner. Further discussion took place.

Councilor Mills made a motion to direct staff to inquire into the proper and legal method of amending a Comprehensive Plan. The motion was seconded by Councilor Koehler. After discussion, the motion passed by unanimous vote.

Selection of Auditor for Fiscal Year 2010-2011 –

City Recorder Fred Hilden stated the advantages of re-contracting with Hough, MacAdam & Wartnick and made recommendation to the City Council that they retain the firm and approve the proposed contract. Discussion on pricing of the audit took place. Page 5 of the contract contains the fee expected.

Councilor Sathe made a motion to table this discussion until other bids for the work have been submitted. Councilor Mills seconded the motion for purposes of discussion. After discussion, the motion failed.

Councilor Wells made a motion for the Council to accept the City Recorder's recommendation. Councilor Sathe seconded the motion. After discussion, the motion passed by unanimous vote.

Resolution Series 2011, No. 6 (06/09/2011) – City's Election to Receive State Revenues –

Councilor Mills made a motion to adopt the Resolution. Councilor Scarberry seconded the motion. The motion passed by unanimous vote.

Resolution Series 2011, No. 7 (06/09/2011) – City’s Certification of Four Municipal Services – Councilor Koehler asked about the storm sewers. City Recorder Fred Hilden explained the various locations of the storm sewers.

Councilor Mills made a motion to adopt the Resolution. Councilor Sathe seconded the motion. The motion passed by unanimous vote.

Resolution Series 2011, No. 8 (06/09/2011) – Dunes City Speed Limit on Highway 101 – Mayor Ruede asked City Recorder Fred Hilden to read the resolution into the record. Lengthy discussion took place, including public comment.

Councilor Mills made a motion to adopt the Resolution. Councilor Koehler seconded the motion. The motion failed by the following roll call vote of 2 ayes (Mills, Koehler) and 3 nays (Wells, Sathe, Scarberry).

12. UNSCHEDULED ITEMS NOT LISTED ON THE AGENDA

Councilor Mills inquired as to scheduling a Work Session to discuss Goal Planning for the City. Mayor Ruede directed the City Recorder to include scheduling of the Goal Planning Work Session on the September Council Agenda.

13. Executive Session

Mayor Ruede announced there is no Executive Session scheduled.

14. ADJOURNMENT

There being no further business to come before the City Council, Councilor Scarberry made a motion to adjourn the meeting. The motion was not seconded and no vote was taken.

Mayor Ruede adjourned the meeting of the Dunes City Council at 10:05 pm.

APPROVED BY THE DUNES CITY COUNCIL ON THE 14th DAY OF JULY 2011.

[Signed copy available at City Hall]

Rebecca Ruede, Mayor

ATTEST:

[Signed copy available at City Hall]
Fred Hilden, City Recorder

ORDINANCE REVIEW COMMITTEE REPORT
JUNE 9, 2011

The Ordinance Review Committee met twice in the month of May. At the May 11th meeting, the final work on the draft Septic Ordinance was done and a recommendation made that the ordinance be submitted to the City Attorney for review, specifically pointing out recommended changes to the severability clause and inquiring as to impacts to commercial properties. If the City Attorney makes no significant changes, then the committee recommends submission of the ordinance for approval by the City Council. If the City Attorney makes many recommendations for amendment, then the ordinance would return to the committee for further review.

The draft Code Violations Ordinance language was amended and a recommendation made to submit the ordinance to the City Attorney for review. Again, if the City Attorney makes many changes, the ordinance would go back to the committee for further consideration. If not, then the committee recommends the ordinance be submitted to the City Council with a recommendation of approval. The committee further recommends that the deposit required be no more than \$25 and that the staff be instructed that the fee is only collected after the staff has listened to the complainant and determined that: 1) the complaint is regarding an issue in Dunes City's jurisdiction; and 2) that the complaint appears to express legitimate concerns.

At its meeting on May 23rd, the committee also recommends submitting the draft Land Use Permit Fees Ordinance to the City Attorney for review after scribe's errors are corrected. A big thank you goes to Judy Martin for drafting the initial language of the ordinance. The committee requested that the ordinance come back to the committee for review after the City Attorney has weighed in.

The committee decided to put the Title 1 review on hold pending consideration of other, more pressing, issues such as the land use fees ordinance. Discussion began on a proposed Septic Inspectors and Pumpers business license ordinance recommended by the City Recorder. The proposed language will be scheduled for discussion at the committee's next meeting on June 13th, at 9:00 a.m. A second June meeting has also been scheduled for June 27th, also at 9:00 a.m.

Report of the Parks and Recreation meeting 5-22-11

We reviewed our duties as described in our ordinances ...Development and improvement of City Park plan, recreation programs, regulations, bike and walking paths, park naming and budgeting. We also a reviewed potential Parks property owned by the City.

Cooperating with Lane County's Tourism group to build Dunes City's good name for recreation was discussed for future involvement because of their wide coverage. Lane Travel / Tourism brochures were passed to members that were picked up during a recent visit to their Springfield office.

We would like to cooperate with Lane County Parks if we are to create a handicapped kayak ramp. This ramp may take two years to complete its initial paperwork and would be rare on the coast. Discussion will continue on this project.

We reviewed signs made previously and are looking forward to improvement.

Local motels will be recognized with future additions at the Kiosk.

Signs for safety, points of interest and parks will be created in the future.

The Marine Board will be contacted about boat washing facilities in our area.

Legitimizing parks in Dunes City with Lane County cartographers and others is important. A motion was made to **ask the City Recorder to have Lane County legitimizes [as parks on County maps] Bird and Petersdorf [Overlook] parks.**

Concern was raised about the affect some Glenada eyesores have on visitors to our City.

A motion was made **to have the City Recorder contact Commissioner Bozievich about cleaning up properties south of the Siuslaw Bridge.**

Our next meeting will be June 20th at 4 pm.

Revenue Committee
Report to Council
June 9, 2011

The Revenue Committee met May 26, 2011. Members present were: David Bellemore, April Dumas, John Stead, Paul Wilbanks, Rebecca Ruede, and Ed Scarberry. Fred Hilden, City Recorder was present at the meeting. New City Counselor Ed Scarberry was installed as the new Chairperson by Mayor Becky Ruede.

It was noted that the Revenue Committee now has a vacant seat.

Items of discussion:

Under old business

1. It was determined that all franchise fees were at appropriate levels as allowed by law.
2. Because of Dunes City's small size it does not generate enough trash to make opting out of the Lane County Trash System allowable.

New Business:

1. Discussion of the collection of fines in Dunes City. A discussion of how and by whom, fines could be collected. Mr. Hilden stated that the City's legal counsel is working on the issue.
2. A discussion of the proposed resolution under consideration by Council to reduce water meter fees by lake water users from \$150 to \$100. After lengthy discussion, a motion was made and passed to recommend to Dunes City Council that water rights fees should not be reduced to \$100.
3. Possible revenue raising events were discussed. Pros and Cons were discussed and it was noted that much planning and preparation would be needed for any activity promoted by Dunes City.
4. And finally, it was noted again a new Revenue Committee member is needed.

Meeting adjourned at 4:46 p.m.

The next Revenue Committee meeting is June 23, 2011 at 3:30 p.m. at Dunes City Hall

Ed Scarberry, Chair

Road Commission Report to City Council
June 9, 2011 ~ Prepared by Troy Sathe, Road Chairman

The Road Commission met on May 16th at 6:30 pm at Dunes City Hall. All members were present except Mike Smith and Ron Tucker who were excused.

Residents from Parkway drive came in and talked about trees in the right of way. They were worried about them hitting their houses during a storm. The Road Commission recommended an arborist come out and look at the trees to see if they are defective and should be taken out. I will have further reports on this issue next month.

Since the vacation plan at the end of Buckskin Bob was changed the Commission members chose to have a site inspection to look over the new proposal. The recommendation by the Road Commission was to allow the vacation of triangle 2 which has no impact on the road or access and disallow triangle 1 which impacts access for citizens and electrical easement.

The Road Commission received the final bids from Gary Baker and The Dyer Partnership to rewrite the master Road Plan. The winning bid was Gary Baker and we expect the finished document before the end of the year.

The Road Commission's task for the month is to locate all areas that need to be brushed and ditched and attack these projects as soon as possible. If anyone knows of anything that needs to be brushed or ditched please contact a member of the Road Commission and tell them about it.

Our next meeting will be on June 20th at 6:30 pm here at Dunes City Hall. Anyone with interest in the roads, please come and join us.

Thank you,
Troy Sathe, Road Commission Chair

Site Review Committee
Report to Council
Duke Wells, Chair
June 9, 2011

The May 4, 2011, Site Review Meeting was cancelled due to no new or old business. All members were notified and were in agreement.

Thank you,
Duke Wells, Chairman Site Review Committee

WATER QUALITY COMMITTEE REPORT
JUNE 9, 2011

The Water Quality Committee met at 3:00 p.m. on Wednesday, May 18, 2011. Mark Chandler reported there was a thick algal bloom in the first two arms of Woahink around the 8th of May, but when he went back to get samples to test, it was gone. The water testers handbook is just about finished and a meeting with the QAPP volunteer coordinator at DEQ began the process for putting the finishing touches on the QAPP. The Committee reviewed the recommendations for projects to improve and protect Woahink Lake water quality and made assignments accordingly.

Two recommendations to the council resulted: one is to adopt a Resolution encouraging the State to reduce the speed limit on Highway 101 between the Siuslaw River Bridge and the Siltcoos River Bridge to 45 miles per hour. The other is to adopt a Resolution encouraging the State to declare all two-lane areas between the Siuslaw River Bridge and the Siltcoos River Bridge to be strict no-passing zones.

A couple of proposed projects, such as installation of grass pavers, cleanup of Canary Road, and counting how many boats get “rinsed” in Woahink, may need volunteers. As those projects move forward, I will be providing additional information and making a plea to our citizenry to assist in those endeavors.

Our next meeting is scheduled for Wednesday, June 15th, at 3:00 p.m. here in City Hall.

Jamie Mills,
Water Quality Chair

Permit Issuance / Planning Commission Report
June 9, 2011 ~ Prepared by Lisa Ekelund

In the Month of May, Dunes City issued 3 electrical permits, 1 structural permit, 1 mechanical permit, 1 plumbing permit, and 1 vegetation removal permit. The total permit issuance for the year is 45.

Last month, the Planning Commission meeting was cancelled due to illness and the Commission has continued to have special sessions to work on the code audit.

The next regularly scheduled meeting of the Planning Commission will be held on June 23rd. at 5:00 pm unless the time is otherwise changed. For those who are interested in attending the Planning Commission meetings, you can view the City's calendar in the display case located outside of City Hall, at the Westlake Post Office, or online at www.dunescity.com.

City Recorder Report to City Council
June 9, 2011 ~ Prepared by Fred Hilden

The month of May was largely consumed with the City's budget for fiscal year 2011-2012. During April 26th and May 24th, five Budget Committee meetings were held and after some very serious cuts to Personal Services, the budget was approved by the Budget Committee. The remaining challenge is to decide how best to accomplish the 17 percent reduction in Personal Services for next fiscal year. The budget public hearing notices were published for the June 9th Council meeting in accordance with State budget law and the budget is on the agenda for adoption by the City Council.

While the legal component of Bills of the Session (BOS) continues to be lower than prior months, an invoice for the Fir Lane Drainage Improvements in the amount of \$7,406 resulted in the BOS being more than \$6,000 higher than Receipts of the Session. As we have now completed eleven of the twelve months in FY 2010-2011, it is apparent from the budget versus actual report, we will finish this fiscal year approximately \$20,000 under budget in Personal Services and approximately \$50,000 under budget in Materials and Services, mostly due to Street Maintenance coming in well under budget. I am still working with ODOT to receive the \$25,000 grant for the Fishmill Way project.

I am pleased to announce that Lisa Ekelund has returned to work half days during the last half of May. In addition to getting back up to speed with Planning Commission activities, she has a heavy workload helping with the review of Chapter 155 and other new business in the Planning Department.

Haley Nelson completed the audit of our septic database to property files during May. This was a huge project requiring focus and tenacity while she performed her normal Administrative Assistant duties as well as covering most of the permitting duties and inspection scheduling for our Planning Secretary.

Selena Carter returned from vacation and focused her efforts on continuing research validating which streets are owned by Dunes City and other routine Road Secretary duties.

Respectfully submitted,

Fred Hilden
City Recorder