



**CITY COUNCIL MINUTES ~ APPROVED
JULY 14, 2011 AT 7:00 PM**

City Hall ~ 82877 Spruce St., Westlake, OR

These proceedings of the Dunes City Council were recorded on tape and are on file at Dunes City Hall. Upon approval by the City Council, these minutes will be available online at www.DunesCity.com

1. CALL TO ORDER

Mayor Rebecca Ruede called the meeting of the Dunes City Council to order at 7:02 pm.

2. ROLL CALL

Roll Call was taken by Fred Hilden, City Recorder.

Present: Mayor Rebecca Ruede, Councilor Duke Wells Councilor Troy Sathe, Councilor Richard Anderson and Councilor Ed Scarberry.

Absent: Councilor President Jamie Mills was absent and excused.

Also Present: City Recorder Fred Hilden and several citizens.

3. PLEDGE OF ALLEGIANCE

All who were present stood for the Pledge of Allegiance.

4. APPROVAL OF THE AGENDA

Councilor Anderson moved to approve the agenda. The motion was seconded by Councilor Sathe and passed unanimously.

5. CONSENT AGENDA

City Recorder Fred Hilden explained that there is a revised Bills of the Session, which was emailed out to all councilors. Councilor Koehler requested that the Bills of the Session be pulled from the consent agenda. Mayor Ruede announced that consideration of the Bills of the Session would be moved to new business. **A motion to approve the revised Consent Agenda was made by Councilor Scarberry, seconded by Councilor Wells, and passed unanimously.**

6. ANNOUNCEMENTS / CORRESPONDENCE

Mayor Rebecca Ruede announced that the artist of the month is photographer Jim Buch and encouraged everyone to have a look at his photography.

Mayor Ruede reminded everyone of the West Lane Emergency Operations Group presentation on emergency management information is scheduled for July 21st at 6:00 pm at City Hall.

The Mayor also announced that additional volunteers are needed to fill two Communication and Education Committee positions and one Revenue Committee position.

Mayor Ruede was pleased to announce that Ralph Farnsworth has loaned the City a new microscope to be used by the water testers in evaluating water samples for various algal blooms. She stressed that the use of the microscope was a loan to the City.

On the subject of algal blooms, the Mayor reminded councilors that in their discussions with the public and press that they should be careful not to refer to algal blooms as “toxic” as, to the Mayor’s knowledge, there has never been a toxic algal bloom in Dunes City.

7. CITIZEN INPUT

There were no citizens requesting to speak under citizen input.

8. COMMITTEE/COMMISSION REPORTS

Mayor’s Report – Mayor Ruede spoke of change, and specifically with regard to reducing staff at Dunes City. She encouraged improved efficiency and to look upon the change in a positive manner.

Communication & Education Committee Report – Councilor Richard Anderson read the written Communication & Education Committee report into the record. He also reported that he met with the Florence Chamber of Commerce and Mayor to discuss the possibility of teaming up on some grants to help with education committee activities.

Councilor Koehler asked what mailing list was used, as he, as well as others, didn’t receive a copy of either the flyer or the newsletter. Recorder Fred Hilden explained that since the prior mailing list was unavailable from the prior Communication and Education Committee chairman, at the recommendation of Councilor Koehler, the septic database mailing list was used, which is all Dunes City property owners. Renters would have to be added to the mailing list, which can be done, but Dunes City has to be notified.

Conservation Committee Report – Councilor Richard Anderson reported there were no complaints in the shoreland zone this past month.

Community Center Report – Councilor Wells stated that he will be working on the south end of the building to replace a rotten board next week.

Ordinance Review Committee – Prior to the meeting, Councilor Mills had submitted a written report of the Ordinance Review Committee for the record.

Parks and Recreation Committee Report – Councilor Koehler read the written report of the Parks and Recreation Committee into the record.

Revenue Committee Report – Councilor Scarberry reported that there was no quorum at the scheduled Revenue Committee meeting so no business was conducted.

Road Commission Report – Councilor Sathe read the Road Commission Report into the record. He announced that the Road Commission will decide what projects will be done in the coming year at their next meeting on Monday, July 18th at 6:30 pm.

Councilor Koehler asked Councilor Sathe if it were possible to put more information in the minutes of the meeting, as Councilor Koehler is having a hard time understanding what was discussed. Councilor Sathe responded. Mayor Ruede suggested that since it appeared to be a question of procedure, that Councilor Koehler discuss the problem with staff and Councilor Sathe at another time.

Site Review Committee Report – Councilor Wells reported that the Site Review Committee did not meet as there was no business to be considered.

Water Quality Committee Report – Prior to the meeting, Councilor Mills submitted a written Water Quality Committee Report for the record.

Planning Commission Report. City Recorder Fred Hilden referred the Councilors to the written Planning Commission minutes included in the packets and indicated that the Planning Commission discussion of issues appears later on the agenda.

Emergency Coordinator Report – City Recorder Fred Hilden reported that Dunes City finally has a printed tsunami inundation map. He distributed copies of the map to the Councilors present and to be passed around the audience.

City Recorder Report – Mr. Hilden presented the written City Recorder Report.

9. PUBLIC HEARING

Buckskin Bob Road Vacation Petition. Mayor Ruede announced the continuation of the public hearing to consider a citizen petition for vacation of a portion of Buckskin Bob Road and inquired as to whether City staff had further information to present. City Recorder Fred Hilden reported that according to the City Attorney, the Council can approve all of the requested vacation, a portion of it, or not approve any of it.

City Record Fred Hilden stated that this hearing has been properly noticed according to law.

Mayor Ruede opened the public hearing at 7:30 pm and asked for public input in support of the vacation petition.

Richard Bailey, Dunes City resident, one of the petitioners, thanked the neighbors that had supported the petition and thanked the Road Commission for their dedication, time and diligence. Finally, he thanked Dunes City staff for all of their help and patience throughout the process.

Mayor Ruede invited public input in opposition to the petition. No one came forward.

Mayor Ruede asked if there were any questions from the Councilors. Councilor Sathe reported on the findings and recommendations of the Road Commission. Councilor Wells expressed his opinion in support of vacating just section 2 (referring to the map). Councilor Anderson asked how the danger trees will be addressed. Councilor Sathe reported that the dead cedar trees are in the Dunes City right-of-way and Dunes City will have to remove them ourselves if the vacation of section 2 is not approved. If it is approved, the petitioners have agreed to remove the trees at no cost to the City. Councilor Scarberry asked why the vacation of the section 1 piece was not recommended. Councilor Sathe indicated that section 1 piece is much larger and, if approved, would render it impossible to run utility lines of any kind as well as limit Dunes City's access to the lake.

Hearing no further comment, Mayor Ruede closed the public hearing at 7:35 p.m.

City Recorder Fred Hilden added that the City Attorney investigated the nature of ownership of the property and found that Dunes City's interest is only an easement and, consequently, the City cannot request compensation for the vacation.

Councilor Sathe moved to vacate section 2 only and that the property owners pay all expenses and remove the dead trees at no expense to the City. Councilor Wells seconded the motion. The motion passed unanimously.

Ordinance No. 210, An Ordinance Amending Title 14 of the Dunes City Code of Ordinances by Addition of Chapter 141 Entitled "Septic System Maintenance" and repealing Ordinance No. 203.

Mayor Rebecca Ruede announced the purpose of the public hearing and asked if any of the Councilors have any actual or potential conflicts of interest concerning the matter. Councilor Scarberry reported that he had received his letter from the City instructing him to have his system inspected and pumped, but does not believe that it would constitute a conflict of interest.

Councilor Koehler asked for a clarification as to what would constitute a conflict of interest. City Recorder Fred Hilden reported that a conflict of interest means the potential for financial gain or loss as a result of the outcome of a piece of legislation or ordinance, however, if the ordinance is of a nature that affects all property owners equally, as this ordinance and ordinance 211 do, then there is no conflict of interest.

Mayor Ruede explained that each ordinance needs two readings and read the appurtenant Council Rules sections regarding requirements for reading in full or by title only. The Councilors confirmed they had received copies of the ordinances prior to the hearing. The City Recorder confirmed that all notice requirements had been met.

Councilor Duke Wells moved to have Ordinance 210 read by title only. Councilor Sathe seconded the motion.

City Recorder Fred Hilden raised a Point of Order and explained that this motion does not determine whether you support the ordinance, but that you are trying to save time by allowing it to be read by title only, rather than in full.

Councilor Koehler voted nay and consequently, reading in full was required. Mayor Ruede asked Councilor Koehler to read the Ordinance into the record. Councilor Koehler refused, claiming it was not his responsibility. City Recorder Fred Hilden read Ordinance No. 210 into the record in full.

Mayor Ruede opened the public hearing on Ordinance No. 210 at 8:02 p.m. Mayor Ruede explained that each member of the public will be given three minutes in which to speak. Referring to the signup sheet, Mayor Ruede called upon Del Riesenhuber, who passed on commenting at this time. Darlene Beckman also passed on commenting at this time.

Keith Hull, Dunes City resident: Mr. Hull stated that his concern about this change from the previous ordinance is that the time interval will be harder to keep track of and harder to enforce. A vacation home could suddenly be occupied full time and it would be too hard to keep track of.

Susie Navetta passed at this time.

April Dumas, Dunes City resident: Mrs. Dumas presented written testimony. Due to time constraints, only a portion of her concerns were expressed verbally. Mrs. Dumas is concerned about the drinking water sources for Dunes City residents. She cited the Lane Council of Governments' Source Water Assessment done in 2002 and suggests that Dunes City needs to develop a safe drinking water plan, based upon recommendations made in that LCOG Source Water Assessment. Such a plan should be based upon a community protection process. The assessment should recommend routine water testing be done and tracked. And it should include a mandatory schedule of septic system maintenance.

Mary Jo Leach, Dunes City resident: Mrs. Leach stated the committee did a great job on re-writing the septic ordinance. In her opinion, both 173 and 203 had problems – 173 was ambiguous language and 203 was not administered properly, so the result was people got inspected but not pumped or pumped and not inspected. This proposed wording to try and clean it up was a good idea. Mrs. Leach's concern is that she was told that her neighbor was not in compliance but he's not on the database as non-compliant. She is also concerned about not getting complete reports – what are the numbers? How many are in complete compliance? How many are in partial compliance? How many haven't complied at all? What is the status of the whole process? That information should be provided. Everybody should do a little – and it works.

John Stead, Dunes City resident: Mr. Stead asserted that it is important to remind ourselves that our City fathers decided that the majority of Woahink Lake should be within the confines of Dunes City so we could manage the lake more effectively. They could have drawn the boundaries around the lake, but they didn't. The Water Quality Committee was created, according to our Comprehensive Plan, to maintain water quality. The Committee has a duty to investigate water quality

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issues and make reports and recommendations for investigations to the City Council. Ordinance 203 says all systems will be inspected by March 12th. What happens if some of the inspections are not completed? As of November 11, 2010, the report to the Council said 300 properties had not yet been noticed and 348 properties were not in compliance. The report through September, 2009 said there were 812 records in the City's database, but the report in November of 2010 said there were 786 records in the database, including vacant lots. And we had a grand total of 564 notified and 464 that have completed. We need to ask ourselves how amending this ordinance will help to improve water quality. How will it help to prevent blue green algae from appearing in Woahink Lake? We recently had a blue green algae report and, luckily, it was not cyanobacteria. This had never happened before. These ordinances are proposed to be effective next year. There is ample time for review and consideration. The Water Quality Committee briefly reviewed the ordinance at its May 18th meeting and no recommendations were made at that time. Mr. Stead recommend that the City take some time to seriously study this issue, as he sees no reason to hurry.

Paul Floto, Dunes City resident: Mr. Floto stated 203 has two separate interesting problems. One, it has Dunes City duplicating the responsibilities of the County, which costs money to the City and costs money to the citizens. Second is the one-size-fits all mandatory inspections every five years does not adequately protect the lake when someone has a small tank for a large number of people, and over burdens residents who have a large tank or are seasonal. Anyone who supports 203 shouldn't be objecting to this because this provides better protection than 203 because people with small tanks and large numbers of people will get inspected more often and those with large tanks and only occasional use won't get inspected as often, which will save the City money. Mr. Floto doesn't know why anyone is objecting to this.

Council Koehler was recognized to ask Mr. Floto a question. Councilor Koehler asked Mr. Floto to elaborate on his statement that Dunes City is duplicating Lane County efforts. Mr. Floto explained that Lane County has primary responsibility for issuance of permits for new systems and inspecting systems in the event of problems. Some Dunes City systems may have been installed before the permitting process was adopted, but 203 has already resolved that. A system is either functioning or it fails. If it fails, everyone knows about it. If a system is working, pumping it just creates more sewage that has to be disposed of somewhere else, and if it ends up in Florence's hands, it gets spread up in our watershed and washed back down into the lakes, so it causes more pollution going into the lake.

Del Riesenhuber, Dunes City resident: Mr. Riesenhuber agrees with the concept of making an amendment to do away with the mandatory five year inspection. He thinks it was an arbitrary thing and doesn't really apply in a lot of cases. What he does object to is that there are other items in 203 that this Ordinance repeals, and suggests that it is inappropriate to repeal 203 in its entirety, but simply to modify the parts of 203 that provide for the mandatory time period. He disagrees with the last comment of the last speaker because his family has owned the property since 1960 and the County has never inspected it. The only inspection it has ever had was the one required by Dunes City.

Roseanne Kirkpatrick, Dunes City resident: As Mrs. Kirkpatrick understands it, if this passes and a system passes and it is good, then you may not have to have it inspected again for 5 to 10 years if the inspector recommends it based on the number of people and how much water you use. Certainly, someone who lives alone wouldn't have to have their's inspected as frequently as, say, Dunes City

someone with kids who does a lot of laundry. She asked if she was understanding correctly and was told yes. She is also concerned about run-off from the roads, and as she recalled, the blue-green algae on Siltcoos came after the work was done on Kiechle Arm Road. Mrs. Kirkpatrick indicated she has been here since 1976 and that there were no water quality problems back then. She stated that Dunes City has more than just water quality problems. She thinks that Dunes City has lots of other issues too.

Hearing no further public comment, Mayor Ruede closed the public hearing at 8:22 p.m.

Mayor Ruede asked if any of the Councilors had comments. Councilor Sathe stated he is not in favor of this Ordinance as it is not what the citizens he spoke to wanted. Councilor Wells stated he has 19 letters and a citizen-generated, un-official petition of all the names of people who are against the Ordinance. He believes the general feeling is that there is a personal and financial burden being placed on them to maintain the water quality of two lakes when there is a whole list of other things that happen that affect water quality.

Councilor Koehler stated he thinks it is the Council's responsibility to follow the Comprehensive Plan, especially Policy B, which says that the City shall strive to preserve the quality of land, air and water resources in the City and all of the development in the City shall comply with land, air and water quality standards. Councilor Koehler also quoted other provisions of the Comp Plan, such as waste shall not exceed the carrying capacity of the land. He pointed out that this is a touchy area because a lot of our areas are undevelopable because they don't allow wastes to percolate well – to filter. But besides those policies, he continued, there is policy 11, where the City shall coordinate solid waste planning in Lane County. Coordinating is important too. The City Council approved an Intergovernmental Agreement last year. Mr. Koehler said he doesn't know where that agreement stands right now, but that Dunes City is supposed to protect our six miles of influence because there is a lot of runoff that comes down into our water from that six miles of influence. Councilor Koehler continued stating we don't have a sewage system in Dunes City, so septic systems are our only means of wastewater treatment. We need to protect our groundwater, lakes, and streams. Dunes City has established a limit of one residence per acre. Yes, it's a burden like Councilor Wells stated, but think of what the burden would be if we have to put in a sewage system. Councilor Koehler suggested that these changes be put in one spot where all can see what is going on in this ordinance. Councilor Koehler expressed his opinion that it is not possible to take a vote on it today because there is so much at stake. It won't become effective for seven months. Councilor Koehler doesn't think we need to do it now.

Councilor Sathe moved to throw out Ordinance 210 all together. City Recorder Fred Hilden raised a point of order, stating that there is no action to be taken as this is a first reading only.

Councilor Wells had one more comment regarding section 141.050, Dunes City Responsibilities. He pointed out that the City just went through the budget process that cut the City's staff by a third. It seems to Councilor Wells that unless the City hires someone full time to run this thing, it is never going to be right. Dunes City doesn't have the money to budget somebody to do what 141.050 says the City is supposed to do.

Councilor Scarberry expressed a problem for him is that the term qualified inspector is pretty objective. Dunes City has a list of people who are qualified to inspect and pump. Then they have to give a recommendation as to time frame. Councilor Scarberry doesn't think using a shot-gun approach will work. The other fact is the way the boundaries of Dunes City are drawn, you can have neighbors who are in Lane County who don't have the same requirements. Councilor Scarberry agrees with Councilor Wells saying there are other problems that are affecting the water.

Councilor Anderson stated that he believes this ordinance will just lead to more bureaucracy and he believes in doing things as simple as possible and this would be very difficult to do.

Mayor Ruede called a five minute recess at 8:35 p.m.

The Mayor called the meeting back to order at 8:45 p.m. and announced that the first reading of Ordinance 211 was the next item on the agenda.

Ordinance No. 211, An Ordinance Repealing Ordinance No. 203 entitled "Septic System Maintenance" and Establishing an Effective Date.

Mayor Ruede polled the Councilors regarding actual or potential conflicts of interest. No one disclosed a conflict.

Mayor Ruede explained that each ordinance needs two readings and read the appurtenant Council Rules sections regarding requirements for reading in full or by title only. The Councilors confirmed they had received copies of the ordinance prior to the hearing. The City Recorder confirmed that all notice requirements had been met.

Councilor Wells moved to read Ordinance No. 211 by title only. Councilor Sathe seconded the motion.

Councilor Koehler requested that the motion be read into the record in its entirety.

Councilor Sathe expressed concern that the effective date is not until 12:01 am on March 13, 2012, and that he would like to make an amendment to reflect that it be effective immediately, and that the amendment be reflected in the version to come before the Council for second reading. Councilor Wells seconded the motion.

Mayor Ruede called for discussion. Councilor Koehler questioned the legalities of making such a change because the program is currently "ear-marked" for March 13th. City Recorder Fred Hilden expressed his opinion that if the ordinance repealing became effective immediately, then the affect is to repeal 203 immediately, but he would want to consult with legal council. In his opinion, it wouldn't affect the action tonight as this is only a first reading.

The Mayor called for a vote on the motion. A roll-call vote was requested. The results of the voting were Councilors Wells, Sathe, Anderson and Scarberry voting aye and Councilor Koehler voting no.

The Mayor asked the City Recorder to read the Ordinance into the record in full. City Recorder Fred Hilden requested clarification that, for the record, the motion to read by title only failed. Confirmation from all Councilors was received by consensus. The Ordinance was read into the record in full.

The Mayor opened the public hearing at 8:53 p.m.

Keith Hull, Dunes City resident: Mr. Hull stated: As a resident of Dunes City, I think it is my responsibility to be a good steward of the lake, and I'm only too happy to pay the inspection fees and pay for the pumping required. I think it is important that we preserve these wonderful treasures. I remember coming down from the Portland area in the 50's and being amazed at how beautiful these lakes were. In the 60's my father had a place on Woahink and I would come up from California to visit him. To say that some how or another having Lane County be in charge of maintaining our water quality is absurd. I just can't believe we're going to do that. I think it is very important that Dunes City and its residents take responsibility for taking care of this valuable resource that we have. We need to be good stewards on the water quality in every way we can.

Susie Navetta, Dunes City resident: Mrs. Navetta stated: Hey folks, this is your drinking water. Just because you don't live on Woahink, it is still your drinking water. It is not protected in any way. Woahink Lake runs right out into Siltcoos Lake – they are connected. And just because you don't take water from the lake and you have a well, guess what, it ruins the groundwater, too. They are all connected. You'd better think about what you are doing.

Paul Floto, Dunes City resident: Mr. Floto stated: I've used exclusively septic tanks since 1976 in two states. If the system was permitted by the county's current standards where they perk test the ground first, they require an adequate number of feet in the leach field, and require a large tank, you're not going to have a problem that is going to impact the lake in any way that I can foresee. If you are too stupid to pump it and inspect it, it is going to back up into your house where it's going to flow to the surface of your property. You and your neighbors are going to learn about it first. Dunes City is a lot older than those county requirements. There were homes close to the lake that had no septic systems. They had a hole in the ground with a 55 gallon drum. Those systems were corrupting the lake. 203 came along. All of those systems by now have been inspected and replaced. It is ridiculous for the City to duplicate the county and its is ridiculous to impact people who paid the money to have an expensive county-approved system because there were other people who, once upon a time, dumped their waste into a hole in the ground. I care about the water quality as much as anyone else and I would support 210, although I think it is unnecessary for the City to duplicate the county, but I also support 211. Either one of them is better than 203 carrying on forever.

David Dumas, Dunes City resident: Mr. Dumas stated: The checking of septic tanks is a good source of preventative maintenance. In other words, it's not that you have effluent bubbling to the top of your property, it's what if you have a crack in your system, which you cannot smell because it's underground, yet it does reach to the lake and the water table. It is not a thing you can recognize on your own immediately.

John Stead, Dunes City resident: Mr. Stead stated: Some of you are familiar with my propensity for playing by the rules. I notice that the public notice specified what this hearing was going to be

about and that copies were going to be available at City Hall for us to review before the meeting. This evening the Council took action to amend one of those drafts, so that it is different from what was available to the public at the time of the meeting. I notice that the Council acted prior to the public hearing, instead of after the public hearing. I would suggest that someone should have said “point of order” like they did earlier, but that didn’t occur. I am troubled that we are not following the rules.

City Recorder Fred Hilden responded that he has a letter from the City Attorney’s office stating that how the notice was given and how the amendment was made is all done in accordance with the Charter and state statute.

Del Riesenhuber, Dunes City resident: Mr. Riesenhuber said: Again, these statements that the State and the County are doing these inspections and protecting us is simply not true. Your system is initially approved when it is installed, and it is never seen again. My system was installed in the 60’s, and until Dunes City came along and required the inspection, nobody had ever looked at my system. Those of us who drink water out of Woahink Lake have to be extremely concerned about this septic problem. Those who draw out of Siltcoos Lake probably have a different perspective. I am suspecting that those handful of friends over here who are opposed to this ordinance because they don’t want to spend any money to protect their water don’t draw their water out of Siltcoos Lake. I spent \$16,500 to put in an Advantix System on my property so that I was doing everything I could to protect the quality of Woahink Lake. I was not required to do that, but when I did my home remodel I said to myself, “This is my responsibility as a citizen of Dunes City.” I am appalled that anyone would think that it is not their responsibility to make sure our lake is protected. It is just so absurd that I can’t even believe that we have this 211 on the agenda.

Darlene Beckman, Dunes City resident: Mrs. Beckman stated: I am a citizen that supports 211. What I have are comments for your consideration. There have never been any record available of any septic failures discovered by either of the past septic ordinances. We have been asking for statistics, but we have not received those. I don’t think it is responsible government at all to ask the citizens to continue these expensive ordinances when there is no actual proof of the necessity of the inspection to start with, in other words, there was no research done in an investigative manner that we had a problem to start with. It was assumed, not proven. I think it is not responsible government to ask the citizens to continue with the ordinances because there are no actual statistics on what we have found due to the ordinances. Again, we have asked a number of times how many systems were found failed due to the ordinances. Was it one? Was it 50? We have no record of that and no way of tracking it. I don’t think you can ask the citizens to continue on this without any justifiable facts and figures behind it. I think Lane County does a great job in taking care of septic systems; making sure they are available if you have a problem. I just don’t think Dunes City needs to be in the septic business right now.

April Dumas, Dunes City resident: Mrs. Dumas added to her earlier comments: I just had one last paragraph that I didn’t get to read into the record earlier. The Coastal Lakes Watershed Analysis in 1999 stated that Woahink Lake is more susceptible to changes in water quality than any other lake in the watershed and the most threatening threat to water quality is the amount of development occurring around the lake. The Oregon Lakewatch, in 2000, cautioned that Woahink’s continued high sediment loading and input from septic tank drainfields will lead to degradation of water quality. Oregon’s Department of Land Conservation and Development and its Department of Dunes City

Environmental Quality jointly stated in 2000 that it is no longer possible to ignore the connection between urban development and degraded water quality.

George Burke, Dunes City resident: Mr. Burke stated: I am also a member of the Planning Commission. I was on the water quality committee when the original septic ordinance was written. Not 203, the original. It was expanded in 203. I am totally opposed to the amendment to make this disappear. I think you are doing a disservice to the citizens. The original septic maintenance ordinance was put into effect because we knew there were 55 gallon drums within 100 feet of the lake or closer that were acting as septic tanks with no drainfield. And those were found during that process. Those systems were hurting the lake. They were hurting the outlet going into the ocean because they were found right here in Westlake. I witnessed them. I witnessed them digging them up and putting in new septic systems. Whether you think the cost of this ordinance to the city or its citizens is too much, and I'm a strong proponent of citizens rights and property rights, but I believe that we needed to do the job we did during that five year period. I am also on the Ordinance Review Committee that submitted the last ordinance. The original intent of the septic tank ordinance was to run for five years, then take all that information from the citizens, what we learned -- how many systems were bad, how many were fixed, how many we didn't need to do anything about -- take that information we've learned. The Ordinance Review Committee was asked to write a new ordinance. Duke Wells was on the committee and worked with us for six or eight meetings. I believe the new ordinance we came up with is less restrictive. I also believe it is a lot more common sense. All it does is mandate what the state laws are and what the industry says ought to be done with the septic tanks. One of these problems that we keep talking about is there are a lot of half time residents. Well there were a lot of half time residents who didn't even know they had a septic tank or what it was until we had the ordinance. Those were found. Those people didn't know they had a septic tank. Those people moved from metropolitan areas and got a place on the lake. Never had a septic tank in their life, didn't know where it was, didn't know where the drainfield was, didn't know how to take care of it, and were only here part of the time. I think the City did a good thing in what they did. I think it got expanded to where it was overbearing and I think some of these companies took advantage of the immediate workload they had, but I still think, all in all, it is something that we needed to do in our area. Going back, I think that the City needs to have a follow-up plan after March of 2012, and I think what the committee submitted is a good plan. It doesn't mandate anything more than what the industry has developed and recommends. The only thing it does is reports to the City. It will be a lot less costly to the City. The City will charge fees to pay for its costs for running the program. It's a simple computer program that flags the date when your septic tank needs to be re-inspected. I know a lot of people are opposed to it, but I think it is a common-sense effort. And I'll let you decide, but I think a lot of things weren't said here. I offered to speak earlier, but I wasn't called upon, so I opened my big mouth and came up here. None of us are real happy with how this thing ended up. There were some bad cases, but there was a lot of real good results real close to where we all live. I think it needed to be done, I really do. Again, I am opposed to this amendment that repeals this ordinance immediately, because I think this ordinance needs to follow through this five year cycle. For all citizens of Dunes City, they have to expect that everybody else is going to follow through the same situation they were in. I like the way it was written originally. I think it is only fair to the people of Dunes City. If you have questions on how we got here or where we're at, you can ask me now.

Councilor Koehler confirmed that Mr. Burke worked on the committee to rewrite the original ordinance that resulted in 203 in 2010. Councilor Koehler stated that at the end there were numerous Dunes City

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changes and you also had input from the Water Quality Committee and the Planning Commission and everyone else. Was there any reason why Ordinance 210 wasn't set up crystal clear so you could spot those changes and additions?

Mr. Burke responded that the committee wasn't re-writing 203. The Committee was tasked to write a new ordinance and that's what we did. Mr. Koehler asked if it was possible for the Committee to provide a comparison summary?

Mr. Burke stated that the task of re-writing an existing ordinance that is totally flawed in its numbers and the way it is laid out, etc., it is just easier to write a new ordinance. After the five year period of the ordinance, the designers of the original ordinance's idea was to take all the information they learned and decide what they wanted to do. Keep it, change it, do away with it, whatever.

Mr. Burke continued: The other question I heard is how come we're in such a big hurry. This is not a big hurry. We were tasked to do the work five or six months ago, so it took us six months to get to this point. It has been through the City Attorney who made his changes. We didn't want to bring an ordinance to the Council that isn't legal. So since it was the assumption there would be something to replace 203 in March of 2012, it takes that long to get through that process. We aren't hurrying anything. It took us five or six months to get to this point and through all the re-writes and all your recommendations and decisions, any ordinance is going to take another three, four or five months. Well, we're getting pretty close. We've got to have something ready. We can't start the process in March of 2012 to replace the existing ordinance. I think we did the proper time period to do this. I think that's the one question I heard.

Councilor Koehler asked why the Water Quality Committee wasn't consulted on the new ordinance?

Mr. Burke stated that it wasn't in our task. Our task was to write the ordinance. The review process is after we write the ordinance, not before. We came to the Council with what we felt was the best new ordinance to replace the existing one. Now the Water Quality Committee can report on it during this period. They can look at it and make recommendation to the City Council. That's what this two month period is for - resolving an ordinance. This is the time when all the committees can weigh in on it, if not this month, then next month.

Mary Jo Leach, Dunes City resident: Mrs. Leach said: I agree with Darlene Beckman. We need to know the statistics. We have all done tremendous effort here. My system was failed when we bought it so we replaced it, and it was within 20 feet of the lake. My concern is on this list of non-compliance that I got. The last notice date on here is February of 2011. Are the notices continuing to be sent out?

City Recorder Fred Hilden responded that yes, they are still going out. He went on to point out that the people who got notices in May and June, or even April, have no risk of being non-compliant, so they are not on that list that Mrs. Leach received.

Mrs. Leach continued. The other thing I want to state for the benefit of Mr. Floto is that not everyone who is on the lake has complied, so the assumption that they have is not correct. Where are we on the process? I think that is important. One other comment I had is about a statement in the Dunes City

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paper that said many people have had systems fail after having to have them pumped too early. I would ask, what did they do when they failed? What did they have to do?

Councilor Sathe stated that about half of the failures that have occurred that he has talked to people about happened within a month after having it pumped because all of the natural things that break everything down are removed and then all the gunk goes down into the drainfield and plugs it up. He went on to state that he has talked to seven people that have had this happen since they were forced to come under the City's program. Mrs. Leach asked if they were then required to go to Lane County and get a permit and all that for a new system. Councilor Sathe said it wasn't the system that failed, it was the drainfield getting plugged up because the system was pumped too soon. Mrs. Leach stated she would like to hear about those instances and what those people had to do.

There being no further public comment, Mayor Ruede closed the public hearing at 9:24 p.m.

Mayor Ruede asked if there were any questions or comments from the Councilors. Councilor Wells pointed out that the people who are saying that they have never had their systems inspected are in error because every time the system is pumped, it is inspected by a state approved and licensed pumper. They look for cracks; they check it out; they let you know.

Councilor Koehler stated it is unusual to hear this come up now, but he is sure it could pass quite easily. One of the things he did, because he works websites and was interested in septic systems and waste, was google septic systems and waste and got six million hits. All the things he has read from other states, lake associations, etc. all agree with Councilor Koehler. So, in his opinion, this ordinance is kind of in left field from what he has seen in his life and experienced in the scientific field. Also, Councilor Koehler pointed out, on this particular ordinance, this is the second ordinance that was supported by Councilor Wells. The first one was written by Jamie Mills before the first Council meeting in January, so he expressed interest in seeing why this takes place from one person. The idea of septic maintenance or any involvement in the community has to do with our taking part in a solution. If we didn't want to be part of the solution, we wouldn't be a City, we wouldn't require regulation, and we would throw science out with the baby in the bathwater. The problem with this ordinance is that we will lose the Water Quality Committee. The Water Quality Committee will not be here if this goes through. There will be an elimination of volunteers in this City similar to what we've been seeing for the last three months. People aren't showing up. There isn't a sense of community.

Mayor Ruede admonished Council Koehler to limit his comments to the ordinance.

Councilor Koehler continued. The ordinance has to do with "we all get along when we all get along" and that this particular ordinance, in eliminating water quality promotion, will create a separation and also, possibly, legal problems for the City.

Councilor Sathe stated from polling the citizens of this community, that if this were up to a vote, the citizens would eliminate the septic ordinance.

10. UNFINISHED/OLD BUSINESS

Letter from Mike Cocciolo regarding Greengate Road Gap – Councilor Wells reported on the investigation into the issue. He expressed thanks to all those who participated in getting the investigation and recommendation completed. Councilor Wells read the letter of instruction given to the committee members into the record. Councilor Wells then read the Committee’s written Finding of Fact and Recommendation into the record, the recommendation being that the Dunes City Council should take no further action on Greengate Road.

Councilor Sathe moved to adopt the findings and recommendations of the Ad Hoc Committee on Greengate Road, that no further action be taken on Greengate Road. The motion was seconded by Councilor Scarberry. There was no discussion. The motion passed unanimously.

The Mayor instructed the City Recorder to write a letter to Mr. Cocciolo advising him of the actions that took place this evening.

Comprehensive Plan & Buildable Lands Inventory Contradiction. City Recorder Fred Hilden read a written report on Comprehensive Plan Change Procedures into the record. Councilor Sathe asked the City Recorder if the way to approach this, since including the properties that have expressed an interest in being included would require a vote of the public, is to include them in the urban growth boundary. This would show that we were making a stance at trying to have buildable lands. City Recorder Fred Hilden explained that he spoke with Dave Perry at the Department of Land Conservation and Development (DLCD). Mr. Perry indicated his thought that the correct thing to do is to go back and evaluate the buildable lands inventory. Mr. Perry felt that at this point DLCD isn’t going to look favorably on an updated Comprehensive Plan because the 2006 buildable lands inventory is already five years out of date and a lot has happened with the economy. Mr. Perry thinks the first order of business is to go back and validate the buildable lands inventory.

Councilor Koehler asked the City Recorder if he was able to talk to Mr. Perry about 197.296 regarding the law that says in order to have a buildable lands inventory, you have to have a population exceeding 25,000 or more, or the surrounding area has to have 25,000 or more and even Florence doesn’t have to have a buildable lands inventory. The City Recorder responded that he did not speak to Mr. Perry specifically about that, but that Mr. Perry did mention the fact that Dunes City is outside the requirements, but that doesn’t mean Dunes City can’t have one. The Recorder pointed out that we have one and it was adopted.

Susie Navetta, an audience member, added that it cost the City \$8,000 to \$10,000 to do one. Audience member Paul Floto disagreed, saying all you have to do is update the one you have by changing the absorption rate. Mr. Floto offered to do that for free with a little help from the City Recorder, but stated that it’s a shame that the original cost the City \$8,000 to do it when it wasn’t needed.

The City Recorder commented that he would have to look to the Planning Commission for direction.

Planning Commission Chairman Lee Riechel stated that we still have a contradiction that we need to solve. He agreed with Councilor Koehler that we have relief of the need for a buildable lands inventory, but at the same time we are operating under a Comprehensive Plan that specifically calls out the numbers in the buildable lands inventory that was done in 1997. Now we have another one that was approved, so we need to eliminate the contradiction. He personally doesn't believe the buildable lands inventory belongs in the Comprehensive Plan. A Comprehensive Plan is supposed to be broader than that. At the same time, he thinks it is up to the City Council to say which one is correct at this point in time, and which one the City will use as a basis for deciding buildable lands for the City. The Council needs to do that so decisions can be made.

Councilor Koehler pointed out the 29% vacancy rate in Dunes City reported in the 2010 Census and asked how the City can justify adding more land, adding "what is the benefit?" Florence gets the tax.

Mr. Riechel responded the benefit is being able to do a more accurate and complete planning process when we are looking at these things. While everyone is sitting in the middle of a housing crunch, the average housing starts of four or five years ago was 12. Last year, it was 11. There is not that much difference. You don't see a lot of sales, but there is still a lot of activity going on. Mr. Riechel thinks the City needs a basis and fact that is approved by the City and DLCD for that purpose.

George Burke, Dunes City resident and Planning Commission member. Mr. Burke stated that Councilor Koehler asked me the same question last month, and he didn't have the answer until he was about halfway back to his seat. What the City gains is controlling the land. If it is your land, you get to control it. If it is the county's land, the county controls what gets built on it. The City has no control over it. Mr. Burke gave an example.

Mary Jo Leach, Dunes City resident added comments regarding the drop in property values and the large number of properties available for sale. She thinks taking in more properties affects her property values. She also pointed out the additional costs to the City staff time and stated the numbers appear to be fictitious.

Mr. Reichel added that somehow the Council got sidetracked and starting talking about the buildable lands inventory when what is really needed is to set up a citizen involvement program.

City Recorder Fred Hilden clarified that Goal 1 is on the agenda under New Business. Further discussion took place.

Councilor Wells moved to instruct City staff to work with the Planning Commission to update the Comprehensive Plan. The motion was seconded by Councilor Scarberry. The motion was discussed. The motion passed with Councilor Koehler opposing.

10. NEW BUSINESS

Mayor Ruede brought up the Bills of the Session that had been removed from the Consent Agenda at the request of Councilor Koehler. Councilor Koehler asked the City Recorder about the bill from National Photocopy Corporation being an annual payment when, in the past, it had been monthly. The City Recorder explained that there are two bills from National Photocopy Corporation. The monthly bill is for the rental of the equipment. This annual bill is for the maintenance agreement. Also, Councilor Koehler inquired about the postage for the mailer that was done, asking the quantity. The City Recorder indicated 790. Additionally, Councilor Koehler asked about The Building Department asking if it was unusual to pay that much when not much building is going on. The City Recorder replied that \$2,520 is the flat fee that was approved by the Council in January. Lastly, Councilor Koehler pointed out that the Shippin' Shack bill for the flyers is about two and a half times more than what Councilor Koehler used to pay at another vendor. He asked why. City Recorder Fred Hilden responded that it was because more copies were run, and it was done in color. Councilor Koehler also asked for clarification on the \$500 septic inspection fees paid and how that works. The City Recorder explained that only Wally's sends in a lump sum for 10 inspections at a time and the City staff checks against that deposit as the inspection reports come in. This is done because often the property owners are out of town and unavailable to write a check at the time the inspection is submitted.

Councilor Koehler asked if the costs associated with the newsletter are going to be duplicated with three issues a year, will there still be a balance left at the end of the year as there has been in the past? City Recorder Fred Hilden responded he anticipates the account to have a balance or at least break even as has been the case in the past.

Mayor Ruede asked the City Recorder if he knows when the copy machine agreements are due. The City Recorder indicated 36 months.

Councilor Sathe moved to approve the Bills of the Session as presented. Councilor Anderson seconded the motion. There was no further discussion and the motion passed by unanimous vote.

Committee appointments. Mayor Ruede announced there are two openings on the Budget Committee and we have two applicants. City Recorder Fred Hilden pointed out that one of the applicants, Mr. Robert Read, specifically requested appointment to the shorter term.

Councilor Wells moved to appoint Robert Read to the Budget Committee to serve for a term ending June 30, 2012. Councilor Sathe seconded the motion. There was no discussion and the motion passed unanimously.

Mayor Ruede announced that Paul Floto has applied for the other vacant position on the Budget Committee.

Councilor Anderson moved to appoint Paul Floto to the Budget Committee to serve for a term ending June 30, 2014. Councilor Scarberry seconded the motion. There was no discussion and the motion passed unanimously.

Mayor Ruede announced that Gary Lapping had applied for the Parks and Recreation Commission for the term ending June 30, 2014.

Councilor Scarberry moved to appoint Gary Lapping to the Parks and Recreation Commission for the term ending June 30, 2014. The motion was seconded by Councilor Anderson. Discussion followed. Councilor Koehler indicated that he has a problem with Mr. Lapping on the Parks and Recreation Commission, which he chairs, because Mr. Lapping is not a full-time resident in Dunes City and meetings have had to be cancelled due to a lack of quorum because Mr. Lapping was out of town. Councilor Sathe indicated to Councilor Koehler that since it is his committee, Councilor Sathe will not vote for the appointment if Councilor Koehler doesn't want Mr. Lapping on the committee. Councilor Koehler indicated he cannot have a committee member that doesn't show up half the time. Mayor Ruede expressed her opinion that during her service as Chairman of the Parks and Recreation Commission, she found Mr. Lapping to be a very diligent committee member. He always advised as to when he needed to leave, as did other members of the commission. He made it a practice to pick up trash in the neighborhood on his daily walks and in the Mayor's opinion, she sees no reason why he shouldn't be appointed. Councilor Koehler agreed that Mr. Lapping does good work, but Councilor Koehler is anticipating a lot more committee work to be done during the winter months when Mr. Lapping is gone. Councilor Anderson confirmed Mr. Lapping is a hard worker and he would love to have him on his committee.

Councilor Sathe asked Councilor Koehler if he could find somebody else to serve on the committee that will be here. Councilor Koehler indicated that yes, he could.

Councilor Scarberry stated that it was mentioned several times during this meeting that Dunes City has a hard time finding volunteers to fill committee positions. He pointed out that we have an application before us and we need to appoint him.

The motion passed on the following roll-call vote: Councilors Wells, Anderson and Scarberry voted aye and Councilors Sathe and Koehler voted no.

Mayor Ruede instructed City Recorder Fred Hilden to contact all of the new appointees and advise them of their appointments.

Audit vs Review for Fiscal Year 2010-2011. City Recorder Fred Hilden reported that the versions of ORS 297.435 that the Budget Committee was operating under at the time of establishing the budget was a 2009 version. ORS 297.435 has been changed by the legislature and is established by expenditures only. The City Recorder read the provision into the record which allows a City to do a review instead of a full audit when total expenditures exceed \$150,000 a year, but do not exceed \$500,000 per year. The City Recorder is now asking the Council as to whether they still wish to proceed with a full audit, or if they want to do a review only to save the City \$5,330.

Councilor Sathe moved that the City do a review instead of a full audit for this fiscal year. Councilor Wells seconded the motion. There was no discussion and the motion passed un-animously.

Memorandum Regarding Standing Commissions and Committees. City Recorder Fred Hilden reported that this memorandum was submitted by Councilor Mills and essentially read the memo-
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randum verbatim into the record. Mayor Ruede asked if the councilors had had an opportunity to adequately consider this or if they would like to continue this to a future meeting where Councilor Mills can be present and give input.

Councilor Wells moved to table the issue to a later date. Councilor Anderson seconded the motion. There was no discussion and the motion passed unanimously.

Councilor Anderson suggested the Council have a work session to discuss this question.

Goal 1 (Comprehensive Plan & Citizen Involvement Program. Planning Commission Chairman Lee Riechel came forward and presented background information. Mr. Riechel encouraged the Council members review the Planning Handbook in the office, which sets out the state's requirements for citizen input. The document presented to the Council this evening is based upon the state's requirements and process. This will be a change to Goal 1. of the Comprehensive Plan. The request is for the Council to understand what this planning process is and then to give direction to the Planning Commission and Staff to put together a ordinance for a citizens involvement program and a resolution to amend the Comprehensive Plan.

Councilor Koehler asked what is wrong with the way the Comprehensive Plan is written now?

Mr. Riechel explained that the Comprehensive Plan does not well define the functions of the CCI. The citizens involvement in any of our activities may involve a group of volunteers and may involve elected and appointed officials, but it may also involve outside appointed experts to do a certain task. There is nothing in the Comp Plan that addresses that. The CCI that we use now makes it extremely hard to get anything accomplished because the vote changes from meeting to meeting, depending upon who shows up. That slows down the process and may never result in any action being taken. We can set it up that way, but we don't have to set it up that way. Mayor Ruede asked if examples from other small cities had been investigated. Mr. Riechel indicated he thought Lisa Ekelund had done some research along those lines, but that nothing was really applicable to Dunes City.

Councilor Koehler doesn't see the necessity of amending the Comprehensive Plan when it sounds like it is more of a question of changing ordinances to reflect the procedures. Mr. Riechel responded by saying that may be a possibility. Perhaps the City could pass a resolution that identifies an administrative procedure that details everything we want to do as far as committees, committee reviews, committee appointments, etc.

Mayor Ruede asked if a resolution would satisfy Goal 1?

Mr. Riechel explained that from the information obtained from DLCD, once you have a Goal 1 specified in an approved Comprehensive Plan, you're pretty much free to do whatever you want to implement that, so there is a possibility that we could tie things down and still be within the Comprehensive Plan.

Councilor Sathe indicated he would like to see it in a resolution form, rather than a memorandum, and moved that the Staff go ahead with the Planning Commission to make the

memorandum into a resolution form so the Council can act on it. Councilor Wells seconded the motion.

Councilor Koehler asked Mr. Riechel how well the CCI has been used in the last six months. Mr. Riechel did not know as he had not been involved in one because one hasn't been defined for the work that the Planning Commission is doing. He explained that the Planning Commission is taking a big chunk of the Code and reviewing it right now. While it is a public meeting and open, Dunes City has no rules and regulations on how to provide for public involvement. Mr. Riechel would like to see a policy on public involvement before the Planning Commission gets more deeply involved.

Councilor Koehler asked who is going to be writing the resolution. Mr. Riechel indicated due to the cut in Staff, it is going to have to be a joint effort between Staff and the Planning Commission. Mayor Ruede asked Councilor Koehler to be a part of that process. He agreed.

Mayor Ruede called for the question. The motion passed by unanimous vote.

12. UNSCHEDULED ITEMS NOT LISTED ON THE AGENDA

Councilor Sathe brought up an issue involving the Dunes City boy, Trevor Denning, who was recently seriously injured. He explained that citizens in the City of Florence have been holding several fundraisers for him. He stated that Trevor is paralyzed from the waist down. A number of contractors have volunteered to do work to make modifications to his home here in Dunes City to account for the disability and make life easier for him. Some of the contractors came to Councilor Sathe and asked if the City would donate the permit fees so they can do the construction.

Mayor Ruede responded that she had asked the City Recorder to look into the legalities of the City donating its fees, as well as how much we might be talking about. The City Recorder reported that he received the plans on Tuesday. The permit fees have been calculated to be \$1,024, which does not include the Dunes City surcharge or the 12% state surcharge on the four permits. According to the building official, Dunes City has the right to waive permit fees, so as far as the surcharge goes, 12% of zero is zero, there is no state surcharge. If the Council wants to waive the permit fees, the permits would all be done at no charge. If the Council wanted to include something for the inspections that will have to be done, the City could charge them for that, although inasmuch as the City is currently on a flat rate with The Building Department, LLC, there is no incremental expense for doing those inspections.

Mayor Ruede stated it seems to her that this is an opportunity for the City to show its support for this young man who has had a life altering experience.

Councilor Koehler would like to see this issue on next month's agenda as a legitimate item. There is a need in the community to communicate things that may not be so nice to hear and to give people information about the hazards that allow people to take on these injuries so as to avoid others suffering the same result. He also suggested that the Communications and Education Committee and webmaster collaborate to find some way to make the information known about the hazards of what caused this young man's malady.

A discussion was had regarding the urgency and necessity of having a special meeting for this issue. City Recorder Fred Hilden suggested that a motion be made to allow Staff to hold permit fees in suspension until the next council meeting.

Councilor Sathe moved to allow Staff to hold permit fees in suspension until after the next council meeting. Councilor Anderson seconded the motion. No further discussion was had and the motion passed unanimously.

13. Executive Session

Mayor Ruede announced there is no Executive Session scheduled.

14. ADJOURNMENT

There being no further business to come before the City Council, Councilor Anderson moved to adjourn the meeting. The motion was not seconded and no vote was taken.

Mayor Ruede adjourned the meeting of the Dunes City Council at 10:40 p.m.

APPROVED BY THE DUNES CITY COUNCIL ON THE 11th DAY OF AUGUST 2011.

[Signed copy available at City Hall]
Rebecca Ruede, Mayor

ATTEST:

[Signed copy available at City Hall]
Fred Hilden, City Recorder

Communication & Education Committee
Report to Council
July 14, 2011

The Communication and Education Committee met but lacked a quorum. We had a good discussion. We still need new members on this committee.

We sent out the Scotch Broom flyers to all Dunes City property owners. Thanks to Mary Jo Leach and Sally Hilden for hours spent preparing flyers for mailing.

The News Letter was printed, assembled and prepared for mailing with many hours of volunteer work from Councilor Jamie Mills, Mary Jo Leach and Sally Hilden. It should be received by everyone before the Council meeting.

The Communication and Education Committee will meet when we can get a quorum together.
Dick Anderson, Chairman

ORDINANCE REVIEW COMMITTEE REPORT
JULY 14, 2011

The Ordinance Review Committee met twice in the month of June.

The recommendations made by the City Attorney regarding the draft Septic Ordinance were considered. The draft ordinance was finalized and submitted to the City Council with a recommendation of approval.

Work began on the Septic Evaluators and Inspectors License draft ordinance.

The committee still awaits the recommendations from the City Attorney review of the Code Enforcement Ordinance.

Discussions were had regarding the need to standardize the language for the formation of committees. The committee sent written request to the City Council for identification as to which committees it desires to continue and which are no longer needed.

Review of the proposed fee and deposit schedule submitted by staff was begun and will continue at the next meeting scheduled for Monday, July 25th, at 9:00 a.m.

Council President Jamie Mills

Parks and Recreation Report 7-14-11

The Parks and Recreation Commission met on June 20th

Susie Navetta was officially welcomed as a new member.

We discussed problems with the signs in three locations with the contractor. Photos and improvements will be added to the kiosk. The balance that is due the contractor by the City will be considered in a cost equation versus new signs. Taking time in the approval processes was recommended for future bids as well as a greater number of bids. Artists in the community will be contacted for their ideas.

We reviewed our duties as per Ordinance 104 and talked about the direction and clarity that the Comprehensive Plan gives to our duties.

We reviewed the eight RV and motel businesses visitor's use in our area. Helping local businesses with mutual promotion would also help recreational interests and the City. Adding hospitality information at the kiosk was advised.

Overgrown grass in Byrd Park was cut, yet unknown to us, someone over-cut the trees. Trimming trees for visibility that will enable safety and visibility is a future project. Gary Lapping will help with that. Redesigning the tire swing will also be considered.

Articles for the newsletter and website will be considered for the future.

The warning signs that Mimi Tizzard had worked on previously regarding wild animals cannot be included on county right of ways. Other ways to include these signs include posting by local property owners, the website and newsletters.

My thanks to all our Commissioners for their input and support.

Our next meeting will be 7-25-11 at 4:00 p.m.

Revenue Committee Report to Council
July 14, 2011
Ed Scarberry

Our meeting for June 23, 2011 at 3:30 pm was not held. There was no quorum of the members present.

All June 23 agenda items were pushed forward to the July 28th meeting

Road Chairman's Report to City Council
July 14, 2011 ~ Prepared by Troy Sathe, Road Chairman

The Road Commission met on June 20th at 6:30 pm at Dunes City Hall. All members were present except Mike Smith who was excused.

Commissioner Curran and Commissioner Tucker gave a report on road ownership.

The Road Commission approved the bid from Gary Baker to revise the Master Road Plan.

The Road Commission discussed 2011-2012 road projects and will decide on the priorities at July's Road Commission Meeting.

The Road Commission did some tree clean up in the right-of-way on Wright Road and took care of a dead tree on Little Woahink Drive.

The next Road Commission meeting will be at 6:30 pm July 18th at Dunes City Hall. Anyone with interest in the roads please attend.

Thank you,
Troy Sathe, Road Commission Chair

City Recorder Report to City Council
July 14, 2011 ~ Prepared by Fred Hilden

During June the 2011-2012 Fiscal Year Budget was completed and adopted by the City Council. Fiscal year end for 2010-2011 was also completed and I am pleased to report that we will complete the year more than \$62,000 under budget in Materials and Services and approximately \$12,000 under budget in Personal Services, even considering nearly \$6,000 for severance expense for the Planning Secretary.

A substantial amount of time was spent on the final two Road projects for the year with the Fir Lane Drainage and Master Road Plan Update projects both being let. Leisure Excavating was awarded the Fir Lane Drainage project and as of June 30th, their work is nearly complete. Gary Baker of Archetype Consultants was awarded the Master Road Plan Update project and will begin the project by conducting a work session to determine the changes required.

Bills of the Session are more than \$10,000 higher than Receipts of the Session this month as several budgeted annual expenses come due at this time of year. The severance layoff expense also is a major contributor to the difference. As of the preparation of Council packets, no invoice was available from our City Attorney, Speer Hoyt.

The primary challenge facing staff at this time are how best to restructure work load without a Planning Secretary. Haley Nelson will pick up most of the routine tasks of issuing building permits and scheduling inspections, as well as assisting the Planning Commission wherever possible. We are budgeted for 111 hours per week (2.78 full time equivalent employees) and currently operating at 85 hours per week. It seems obvious that some additional staff will be needed to keep from going backwards with our accomplishments.

Finally, with the staffing changes we have undergone this month, we need to update job descriptions and finalize a pay scale matrix for City Council approval.

Respectfully submitted,

Fred Hilden
City Recorder