



**PLANNING COMMISSION SPECIAL SESSION MINUTES ~ APPROVED  
DECEMBER 06, 2011 AT 2:00 PM**

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City Hall ~ 82877 Spruce St., Westlake, OR

The proceedings of the Dunes City Planning Commission were recorded on tape and are on file at Dunes City Hall. Upon approval by the Planning Commission, these minutes will be available online at [www.dunescity.com](http://www.dunescity.com).

**1. CALL TO ORDER**

The Planning Commission meeting was called to order by Chairman Lee Riechel at 2:03 pm.

**2. ROLL CALL**

Roll Call was taken by City Recorder Fred Hilden.

**Present:** Chairman Lee Riechel, Vice-Chairman George Burke, Commissioner Darlene Beckman, Commissioner Norman Martin, Commissioner Ken Henderson and Commissioner Paul Gargis.

**Others Present:** City Recorder Fred Hilden, Administrative Assistant Brandie Bell and Road Commissioner Bill Harris.

**3. PLEDGE OF ALLEGIANCE**

All who were present stood for the Pledge of Allegiance.

**4. APPROVAL OF THE AGENDA**

**Commissioner Beckman made a motion to approve the Agenda as presented. Vice-Chairman Burke seconded the motion. The motion passed by unanimous vote.**

**5. APPROVAL OF THE CONSENT AGENDA**

A. Planning Commission Special Session Meeting Minutes from November 29, 2011.

**Vice-Chairman Burke made a motion to approve the Planning Commission Meeting Minutes as presented. Commissioner Henderson seconded the motion. The motion passed by unanimous vote.**

**6. ANNOUNCEMENTS / CORRESPONDENCE**

City Recorder Fred Hilden announced that the City received preliminary approval to amend the Technical Assistance Grant for code revision.

Chairman Riechel asked staff to call Dave Perry to ask why the Buildable Lands Inventory was noticed and approved by DLCD by Resolution. Mr. Perry stated to City staff the reasoning was because you must reference a Buildable Lands Inventory in the City Comprehensive Plan and you have to legally notice DLCD.

**7. CITIZEN INPUT – None**

**8. PUBLIC HEARING – None**

**9. UNFINISHED / OLD BUSINESS**

A. Continuation of Chapter 155.4 code revision review.

The review began at the beginning of Chapter 155.4.7 and ended at the end of 155.4.9.5.180.

**10. NEW BUSINESS – None**

**11. UNSCHEDULED ITEMS NOT LISTED ON THE AGENDA**

**12. ADJOURNMENT**

**Chairman Riechel asked for a motion to adjourn. Vice-Chairman Burke made a motion to adjourn the meeting. Commissioner Beckman seconded the motion. The motion passed by unanimous vote.**

Planning Chairman Lee Riechel adjourned the meeting of the Planning Commission at 4:58 pm.

**APPROVED BY THE PLANNING COMMISSION ON THE 13<sup>th</sup> DAY OF DECEMBER 2011.**

[Signed copy available at Dunes City Hall]

Lee Riechel, Planning Commission Chairman

ATTEST:

[Signed copy available at Dunes City Hall]

Fred Hilden, City Recorder