

**DUNES CITY PLANNING COMMISSION**

**MEETING AGENDA**

**JANUARY 20, 2005 --- 7:00 P.M.**

- I. CALL TO ORDER
- II. ROLL CALL
- III. ANNOUNCEMENTS AND CORRESPONDENCE
- IV. ELECTION OF OFFICERS
- V. OLD BUSINESS
  - A. Ordinance Revision
- VI. UNSCHEDULED ITEMS
- VII. ADJOURNMENT

# Memorandum

**To:** Dunes City Mayor and Council  
**CC:**  
**From:** Dunes City Planning Commission  
**Date:** 01/17/05  
**Re:** Land Use Code Revision

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## **Background:**

Approximately six years ago the Council directed the Planning Commission to prepare a recommended revision to the Dunes City Code of Ordinances. This revision was to correct conflicts and omissions, and provide revisions to more clearly comply with the Comprehensive Plan and State Statutes and Rules for the Zoning and Subdivision portions (chapters 155 and 156) of the current code.

The Planning Commission found that, upon review, the current code had included the Zoning and Subdivision Ordinances without performing any integration between them. This led to the conclusion that it was more appropriate to combine the content of these two chapters under a new format as recommended by DOT and DLCD, the Model Cities Code.

## **Discussion:**

The Planning Commission, internally, assigned all the major sections of the new draft code to individual members. The "owner" of each section was responsible for keeping his section updated throughout the writing and review process. The Planning Commission went through about two years formulating a draft and obtaining a grant for a LCOG review. After the LCOG review, it was recognized that the document needed extensive revision. This was done, and a "first final draft" was prepared for peer review. The detailed peer review process has taken about 1½ years.

The final draft, made available in December, is the result of extensive time and effort being spent by the Planning Commission members and the peer review group "regulars".

January 17, 2005

It is the Planning Commissions position that the current draft document is appropriate in content and format to the needs of the City, needing only a final edit for grammar and syntax. The remaining work is editorial in nature and may be assigned to a professional editor, or remain in a City selected review group.

**Conclusions and Recommendations:**

1. The Planning Commission's work on the land use code revision is complete.
2. The Planning Commission recommends that the City Council accept the current draft as correct in content and format, but requiring a final edit for grammar and syntax.
3. The City Council should allocate funds for professional editing, or;
4. Refer the document to a City selected review group for final edit of grammar and syntax.
5. Further Planning Commission participation is not needed.
6. A City Council member should chair any further CCI like review. This City Councilor will then be responsible for the "master draft copy" of the land-use code revision document
7. Lee Riechel volunteers to remain as a participating member in the resulting review.

The Dunes City Planning Commission.